

Marshall Elementary Parent-Teacher Organization
Meeting Notes
December 3, 2019 - 6:30pm
School Library, Gifted Academy at Thurgood Marshall Elementary

- I. Call to Order
6:32pm
- II. Roll Call/Introductions
 - A. Everyone present introduced themselves. If Executive Board member named position
 - B. *In attendance:* Doreen Pierce, Kenneth Pierce, Erica Latham O'Neill, Shannon Thoms, Sara Alesandrini, Amie Rock, Kay Baer, Julia Kindler, Michelle Carlson, Rachel Bagne, Carlos Ramos, Dawn Redd, Jessica Powell
- III. Reading and Approval of Minutes
 - A. Monthly Board Meeting, November 5, 2019
 - B. Doreen read the minutes as the secretary was absent
 - C. Amie Rock moved to approve minutes, Shannon Thoms 2nd. Minutes were approved
- IV. Reports of Officers
 - A. Co-Presidents' Report (Doreen Pierce)
 - Continuing work on reviewing by-laws to have an updated version
 - Trying to identify a VP
 - Julia Kindler moved to approve Co-Presidents' Report, Shannon Thoms 2nd. Approved.
 - B. Co-Vice President's Report - No Report
 - C. Secretary's Report - No Report
 - D. Treasurer's/Assistant Treasurer's Report (Sara Alesandrini)
 - Taxes are due before year end. Chris Alesandrini will be working on this and will communicate to Doreen when it is complete.
 - Julia Kindler moved to approve Treasurer Report, Rachel 2nd. Approved.
 - E. Principal/School Administrator's Report (Jessica Powell)
 - School has recently purchased additional resources for Guided Reading (Dr. Psaltis program). This will be used in Language Arts classes. Teachers are being trained tomorrow.
 - Julia Kindler moved to approve Administrator's Report, Shannon Thoms 2nd. Approved.
 - F. Grade Reps Report - No Report
 - G. Parent at Large Report (Julia Kindler)
 - Donut Breakfast on February 7. Will need volunteers to help run the event. Will have a more detailed committee report out next month for the event.
 - Amie Rock moved to approve Parent at Large Report, Shannon Thoms 2nd. Approved.
- V. Reports of Committees and Events
 - A. PTO Grants Committee

- Last meeting there was a nurse request for \$250 for supplies
- Thank you to the PTO for quick action to create a committee to develop a process for grants. Committee currently is Doreen Pierce, Melissa Kloc, Julia Kindler and Amie Rock
- Grants Committee Decisions
 - Emergency Fund - up to \$250 for unexpected/immediate requests
 - Purple Horseshoe - Projects that speak to the mission
 - Christa McCauliffe Award (She was a STEM educator and innovative). This will be for a project that is innovative and collaborative
 - Grants cycle (1,2,3 trimester). Need to celebrate and advertise - make this more visible to the teacher and parent community
 - All projects will need to be approved by the principal
 - Parents/Guardians could team up with staff for an approved project
- Julia Kindler moved to approve PTO Grants Committee Report. Shannon Thoms 2nd. Approved.

B. Turkey Bingo - No Report

C. Barnes and Noble Book Fair

- Can hand out vouchers in the store/at the door
- Voucher applies to online sales the whole day
- 4:30-7:30
- Julia Kindler moved to approve Book Fair Report. Shannon Thoms 2nd. Approved.

D. Spirit Wear (Jessica Powell)

- Earned an additional \$200 from Embroid This
- Sold Chess and Running Club shirts with school delivery
- Julia Kindler moved to approve Spirit Wear report, Shannon Thoms 2nd. Approved.

E. Everyday Fundraising - No Report

VI. Announcements or Discussion at Large

- There is a potential opportunity to do a Fundraising Night with Chuckee Cheese in the future. Bring ideas like this to the table to be considered when the calendar is set for next year. Discussion regarding adding events/opportunities to get to know other families/hang out. Could possibly be used in addition to Play Dates at the Park, or to do grade level specific social nights.
- RFE - The water bottles given to all students at the RFE have issues with the drinking spout breaking. Doreen has contacted the company and they are shipping us 450 new bottles. Will work with Mrs. Powell to determine distribution to students and communication to families.
- Thanks to Sara Alesandrini for acting as Secretary today
- Gift #8 to Julia Kindler for Door Prize
- Marcelia Zito - Volunteer of the Month

VII. Adjournment - 7:13pm

- Julia Kindler motioned to adjourn, Shannon Thoms 2nd