

Marshall Elementary PTO

Meeting Minutes

4 September, 2018

Marshall Elementary School Library, 6:30 p.m.

1. Call to Order

- Introductions/roll call: 6:33 p.m.
Lisa Rylatt, Julia Kindler, Doreen Pierce, Jillisa Bondurant, Cornell Bondurant, Barb Chidley, Jessica Powell, Liz Goble, Sarah Grisanzio, Shannon Bennett, Kumaraswamy N., Shinta Jong, Trisha Walker, Becky Charbonneau, Sara Alesandrini, Julie Raimbault, Suzanne Shelain, Ramesh Kumar, Megan Ryan, Corinne Witte, Jesus V Gonzalez, Jill Tartaglia, Saja Alazzawi, Amanda Carlson, and Monica Benolkin.
- Correction for Treasurer Account from summer meeting is \$947-not owed
- Review, approval of May meeting minutes: Liz G. motioned to approve, and Julia K. 2nd

Co-Presidents Report (Liz Goble and Lisa Rylatt)

- Motion to vote in Melissa Klock as Parent at Large
 - Motioned to approve by Doreen P., and Liz G. 2nd
- Report on Back To School Night
 - A list of volunteers was obtained from Back to School night.
 - Everything was kept very simple. No food or refreshments.
 - Spirit Wear broke even,
 - Some stock remains for Beef-A-Roo night
- Report on Spirit Wear
 - Spirit Wear is selling very well online
 - Tip presented: Be careful not to have spirit wear website pulled up on two different computers. This may affect your checkout process.
 - Design proof for banner will be brought to a meeting to be approved.
- Beef-A-Roo Night
 - No need to say you are from Marshall.
 - Volunteer needed to sell Spirit Wear.
- Race for Education
 - Information Paper sent home to parents.
 - Race packet coming home Monday.
 - Important to bring in LABELS!
 - Remember 501C status is available if wanting to bring in corporate sponsors.
 - Help needed in terms of volunteers (Friday mornings are a possible day to volunteer)
- Looking Forward
 - Book Fair: Sept. 27th-October 5th. Email will be going out to volunteers.

- Conference Lunches: October 2nd and October 4th
- Monster Mash: October 26th 6-8 p.m.
 - 30 min. Shifts
 - Liz G. suggested looking into having a food truck, i.e. 15th and Chris
 - in lieu of having the PTO provide food and the volunteers for serving.
 - tabled the discussion on food truck for next meeting.
 - Mrs. Powell granted permission to use gym for the event.

Vice President's Report (Doreen Pierce, Marcella Zito)

- Looking for volunteers to create a committee to update Bylaw discrepancies
- Bulk of the committee meetings can be done online or via email.
- See Doreen Pierce if interested.

Treasurer's Report (Barb Chidley)

- Monthly Report: Total \$15,150 Checking: \$6,084.83
- Money was taken out of money market (reserves) to pay for playground.
- Presented a budget for 2018/2019
- Estimating low for Race For Education
 - Goal this year is to aim for an Outdoor Learning Area around the school.
- Possibility of a vote later in the year to increase Staff Grants if demand is needed.
- Looking to add accountant/Quickbooks/Laptop/Scanner or scanner app in order to streamline record keeping for future PTO's.
- Suzanne Lewis and Julie Raimbault would like to table and further discussion on funds for Monster Mash at a later date. Discussion will be held sometime before the next meeting when we vote on the budget.
- Net of \$6,084.83 in revenue with budget as is presented. Hoping to operate in the black.
- Sara Alesandrini mentioned to add a Race for Education line item in the proposed budget.

Every Day Fundraising Report (Shannon Bennett)

- Mid October Box Top Collection
- E-scrip for Schnucks (number may decrease because of store closings)
- Looking into Amazon Smile

Secretary's Report (Sarah Grisanzio)

- Nothing to report

Principal's Report (Jessica Powell)

- Summer Learning party is on September 14th
- Johnson and Davidson will spearhead the activity. Grade representatives will help with parent volunteers.
- MAP testing is approaching (make sure students eat a good breakfast)
- Sign Up for Peachjar

Discussion At Large

- Nothing Presented

2. Adjournment: Barb adjourns at 7:42, Doreen 2nds