

Marshall Elementary Parent-Teacher Organization

Meeting Minutes

September 10, 2019- 6:30 p.m.

School Library, Gifted Academy at Thurgood Marshall Elementary

I. Call to Order- 6:30 p.m.

II. Introductions/roll call

- Executive Board members introduced.
- Present: Monica Benolkin, Amie Rock, Kay Baer, Sherry King, Kate Rollins, Suzanne Shelain, Rachel Bagne, Amal Raj, Pradeep Amirtharaj, Bhuvana Palanisamy, Praveen Kadakol, Julia Kindler, Shinta Jong, Chris Alesandrini, Sara Alesandrini, Marjan Shirani, Reza Shirani, Jenn Johnson, Joshua Rollins, Melissa Kloc, Jennifer Gilbert, Nava Bolagani, Deepthi Doddipalli, Sireesha Gumireddy, Dawn Redd, Doreen Pierce, Kenneth Pierce, Jessica Powell, Julie Raimbault,

III. Reading and Approval of Minutes

A. August Meeting, August 7, 2019- 11:00 a.m.

- Monica Benolkin read minutes from previous meeting. Two corrections to meetings made. Julia Kindler moved to accept updated minutes, Melissa Kloc seconded. Minutes approved.

IV. Reports of Officers

A. Co-President's Report (Doreen Pierce, Ken Pierce)

- Website still in the process of being updated.
- Working on making a mailing list of parents and a family directory
- Explanation of PTO to new families
- Kay Baer moves to accept report. Kenneth seconded. Motion approved.

B. Co-Vice President's Report (Orhan Erdem, Shannon Thoms)

- No report given.

C. Secretary's Report (Monica Benolkin)

- Importance of signing in stressed. RPS keeps track of volunteer hours and helps PTO keep track of membership.
- Melissa Kloc moved to approve. Julia Kindler seconded. Motion approved.

D. Treasurer's/ Assistant Treasurer's Report (Chris Alesandrini, Sara Alesandrini)

- Budget overview proposed
 - Highlighted that there is no specific, capital improvement goal for Race for Education money
 - Addition of Staff Classroom Requests in budget.
 - Balanced budget
 - Doreen Pierce and Chris Alesandrini will be updating grant application process.
 - Suzanne Shelain motioned to accept report. Melissa Kloc seconded. Motion approved.
- E. Principal/ School Administrator's Report (Jessica Powell)
- Mr. Rollins presenting.
 - Update on ransomware virus. District took down internet. Phones, bells, intercom, and door locks working as usual.
 - MAP testing postponed.
 - No timeline given for return on internet/network.
 - Talking to teachers about preferences for Pergola location.
 - Request for \$1900 for new laminator. Propose one PTO members and one staff member be trained and have key for laminator to prevent user error. Vote in October.
 - Julia Kindler motioned to accept report. Melissa Kloc seconded. Motion approved.
- F. Grade Representative(s) Report (Kay Baer, Amanda Carlson, Melissa Kloc)
- No formal report. Reps talking to teachers.
- G. Parent's At Large Report (Julia Kindler)
- No report.

V. Reports of Committees and Events

- Melissa Kloc moved to approve all reports at end as one. Chris Alesandrini seconded. Motion approved.
- A. Back to School Night (Doreen Pierce)
- Event was a success. Sold old spirit wear and collected email addresses for directory.
- B. Race for Education (Doreen Pierce)
- Overview of event given. Introductory letter already sent out.
- C. Spirit Night at Beefaroo
- Scheduled for 4:30-7:30 at Beef-A-Roo on Lexus Drive. Encouraging people to come inside, socialize, and share on social media.
- D. Monster Mash
- Need volunteers.

- Plan to have 2 food trucks.
- E. Spirit Wear
 - \$500 from sales. PTO gets 20% commission from internet sales. Website in embroidthis.com and click on webstores.
- F. Everyday Fundraising
 - Box Tops is moving online.
- G. Melissa Kloc moved to approve all reports. Julia Kindler seconded. Motion approved.

VI. Special Orders of Business

- A. 2019-2020 Officer Elections
 - Sherry King elected as 1st grade representative.
 - Still need Assistant Secretary and Parents-at-large

VII. Announcements or Discussion at Large

- A. Workday Wednesday
 - Process still under construction. Volunteer coordinator needed. Suggestion to make cloud-based for teachers to request help.

VIII. Adjournment

- Julia Kindler motions to adjourn. Melissa Kloc seconded. Motion approved. Adjourn at 7:34 p.m.

091419 - For distribution, in draft form.

101419 - Approved as read, 100119