

# Marshall Elementary Parent-Teacher Organization

## Meeting Minutes

October 1, 2019- 6:30 p.m.

*School Library, Gifted Academy at Thurgood Marshall Elementary*

### I. Call to Order- 6:38 p.m.

### II. Introductions/roll call

#### A. Executive Board members introduced

**B. Present:** Monica Benolkin, Michelle Carlson, Kenneth Pierce, Doreen Pierce, Julie Knutson, Shannon Bennett, Amanda Carlson, Shinta Jong, Sherry King, Rachel Bagne, Kate Rollins, Sara Alesandrini, Chris Alesandrini, Amie Rock, Jessica Powell

### III. Reading and Approval of Minutes

#### A. General Meeting, September 10, 2019

1. Minutes approved as read.

### IV. Reports of Officers

#### A. Co-President's Report (Doreen Pierce, Ken Pierce)

- Pergola is up and looks great!
- Currently focusing on mailing lists to get directory going quickly
- Home page is updated with "donate button," race for education page, and community partners page
- Created volunteer page to sign up, find info, etc.
- Want to push more traffic toward website (Marshallelementarypto.weebly.com)
- Amie Rock appointed as Community Partnerships Coordinator for school year
  - i. Donor: \$5000 in December

Kenneth moves to accept all reports at the end of all reports. (Amanda Carlson 2nds the motion)

#### B. Co-Vice President's Report (Orhan Erdem, Shannon Thoms)

- No report

#### C. Secretary's Report (Monica Benolkin)

- No report

#### D. Treasurer's/ Assistant Treasurer's Report (Chris Alesandrini, Sara Alesandrini)

- Income currently negative b/c race expenses come up front. Income comes after the Race.
- E. Principal/ School Administrator's Report (Jessica Powell)
  - Ransomware update. Use planner, phone, etc. to contact teachers. Email is not reliable at this time.
  - MAP testing has started with students using ipads. Goal to be finished by October 10th (before conferences).
  - Pergola is being used by students.
  - Extracurricular clubs are very busy. Running club (84 students), chess (112 students), Cub Scouts (1st-5th grade), 4th grade International Club
- F. Grade Representative(s) Report (Kay Baer, Amanda Carlson, Melissa Kloc)
  - Fall parties were great! Teachers chose apples theme for 1st grade fall party. Many apple based activities for 1st grade.
- G. Parent's At Large Report (Julia Kindler)
  - No report.

Amanda moves to accept all reports. Sherry King 2nds the motion. Reports accepted.

## **V. Reports of Committees and Events**

Amanda moves that we accept reports at end. Sherry 2nds the motion.

- A. Spirit Night at Beefaroo
  - September 18th. Banner and scanner code would take parents to facebook page. Prizes were given. \$151 from vintage spirit wear. Made \$560 from Beef-A-Roo.
- B. Race for Education (Doreen Pierce)
  - Teachers made photocopies of letters and labeled letters, which has been a big help. Mailers are ready to go in mail. 4800 mailers will be mailed. Volunteers needed for race day to set up and break down. October 17th is race day.
- C. Book Fair (Doreen for Jodey Vass)
  - Dates are fluid b/c of problems with Follett company.
- D. Teacher Conference Luncheons (Doreen for Shannon Thoms, Orhan Erdem)
  - Beef-a-roo scheduled for one day, Schnucks possibly for another day.
- E. Monster Mash (Doreen)
  - Julie and Jeremy will no longer chair the event.
  - Scheduled for October 25th.

- Magician and balloon artist booked.
- Trying to find Rockford University students and other volunteers to help.

Kenneth moves to accept reports. Amanda 2nds. Reports are accepted.

## **VI. Special Orders of Business**

### **A. 2019-2020 Officer Elections**

1. Vote for nominated candidates
  - a. Julie Knutzen approved for Parent-at-Large
2. Call to fill open positions
  - a. Still need Assistant Secretary and two Parents-at-Large positions
3. Bylaws/ Conflict of Interest Policy Acknowledgement

## **VII. Unfinished Business**

### **A. School laminator purchase**

- Request has been retracted

### **B. FY2019-2020 Vote**

- Budget approved by unanimous consent

## **VIII. New Business**

No new business.

## **IX. Announcements or Discussion at Large**

- A. Workday Wednesday- currently working through the internet situation with communication with teachers
- B. Prize given #8
- C. Volunteer of the Month Club- Kay Baer

## **X. Adjournment- 7:27 p.m.**

101419 - For distribution, in draft form.

110519 - Amended and approved

