

**Marshall Elementary PTO  
Meeting Minutes  
May 7, 2019**

**Marshall Elementary School Library  
Marshall Elementary School 4704 N. Rockton Ave., Rockford, IL 61103**

**1. Call to Order**

- Introductions/role call: 6:32 p.m.  
Present: Lisa Rylatt, Doreen Pierce, Emily Muserallo, Jessica Powell, Sarah Grisanzio, Shannon Bennett, Sara Alesandrini, Chris Alesandrini, Melissa Kloc, Mrs. Worley
- Review, approval of April meeting minutes Doreen Pierce moved to approve, and Shannon Bennet seconds the motion.

**Co-President's Report (Liz Goble and Lisa Rylatt)**

**TEACHER REQUESTS:**

- Jurassic Park (for 3rd grade) and math manipulatives (for 4th grade) were both approved through an email vote. This was necessary so that the classrooms could utilize the requests for the current school year.
- Request from 4th grade (Neuses and Worley)
  - request for floor seating
  - flex space floor chairs, wobble cushions, and floor pillows
  - seats can be washed and sanitized

Reasons...

- comfy seating during 40-book challenge reading time
- small group collaboration

Sarah Grisanzio motions to approve the request, Doreen Pierce seconds the motion. All present are in favor. Motion is approved.

**BOOK FAIR UPDATE:**

- Spring Book Fair is headed by Jody Vass
  - \$5,303.32
  - Library is taking a Title Wave gift card of...\$1,555.00
  - \$2,573.47 payment is made to Follett from PTO

**TALENT SHOW UPDATE:**

- Talent show is headed by Allison Rotello
  - very well attended
  - 60+ students performed
  - staff helped volunteer in several areas

**STAFF APPRECIATION UPDATE:**

- Grade Reps decided to do daily gifts to staff.
- Marshall Swag will be given on Friday.

- Total purchase was under the \$1,000.00 budget.

### **Co-Vice President's Report (Doreen Pierce)**

#### OFFICER VOTE 2019/2020

- Jillisa B. withdrew her nomination for Parent-at-large
- Motion was made by Lisa Rylatt to vote affirmative for slate of officers for the 2019/2020 school year whose nominations were approved at the April meeting. Melissa Kloc seconds the motion.

#### **Co-President**

Doreen Pierce

#### **Co-Vice President**

(empty)

(empty)

#### **Secretary**

Monica Benolkin

#### **Asst. Secretary**

Emily Muserallo

#### **Treasurer**

Chris Alesandrini

#### **Assistant Treasurer**

(empty)

#### **1st Grade Representative**

(empty)

#### **2nd Grade Representative**

Melissa Kloc

#### **3rd Grade Representative**

Amanda Carlson

#### **4th Grade Representative**

(empty)

#### **Parents-at-Large**

Julia Kindler

(empty)

(empty)

(empty)

- The following candidates were nominated to fill additional officer positions for the 2019/2020 school year. Motion to approve the nominations was made by Chris Alesandrini. Lisa Rylatt seconds the motion. All present were in favor, and the nominations were approved.

#### **Co-President**

Dr. Kenneth Pierce

#### **Co-Vice President**

Shannon Thoms

Orhan Erdem  
**Assistant Treasurer**  
Sara Alesandrini  
**4th Grade Representative**  
Kay Bear

**Treasurer's Report: (Chris Alesandrini):**

- Started with a budget of \$17,000 last year
- \$30,000 total balance (open to discuss how to use the \$22,000)
- Question posed as to whether there was a minimum starting balance needed for 2019/2020 school year. Answer was a minimum of \$5,000-\$10,000
- \$148.00 earned for Spirit Wear
- Several teachers will be reimbursed for classroom expenses.
- PTO received a thank-you note from Mrs. Freiburger

**Secretary (Sarah Grisanzio): No Report**

**Principal's Report (Jessica Powell):**

- Anticipating a purchase of a shaded pergola seating area for the outdoor learning space. The space will be located near the music playground. The process will take place over the summer months.
- Chris Alesandrini motions to approve up to \$18,000 for the outdoor learning area. Doreen seconds the motion. All present are in favor. The motion is approved.
- Parent Survey Update
  - 97% satisfaction rating
  - goal is to improve communication based on feedback
  - 76% of families said that email was a preferred method of communication.

THANK YOU TO LISA AND LIZ FOR ALL THEIR HARD WORK AND DEDICATION AS OUR  
2018/2019 PTO CO-PRESIDENTS!

WE APPRECIATE ALL THAT YOU HAVE DONE!!

Thank you also to the rest of the 2018/2019 PTO board for their hard work.

Thanks to all the parent volunteers throughout the year.

We are successful because of you!

**2. Adjournment 7:45 pm.**

**-Lisa moved to adjourn and Doreen 2nds**