

Marshall Elementary PTO - Special Executive Meeting
Meeting Minutes
6 June, 2019
Marshall Elementary School Library, 9:00 a.m.

- **Call to Order**

- Introductions/roll call : 9:03 a.m.
 - Present: Melissa Kloc, Sherry King, Julia Kindler, Monica Benolkin, Chris Alesandrini, Orhan Erdem, Jessica Powell, Josh Rollins, Kenneth Pierce, Doreen Pierce
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Budget:

- Update on free-standing pergola. Approved up to \$18,000 last meeting. Sara has been getting bids for 18 X 18 size. Total is \$16,843 for current bid. Using Race money for this.
- Jessica and Josh- Talk re: communicating how PTO supports school beyond just raising money for the one big goal. Need new branding to show breadth of how much PTO gives and how PTO enhances and enriches the curriculum within school.
- Jessica- Teacher's appreciate money, but don't mind \$\$ being more targeted.
 - Suggests changing teacher allotment back to \$150 as it was 3 years ago.
 - Teachers would appreciate grade level parent reps be more team-based.
 - Would like to start "Work-day Wednesday" for parent volunteers.
 - Doreen- talked re: asking teachers to sign-up for "staff connections" or other way to connect to PTO for money granted to teacher classrooms
 - Josh- suggested making a list of all the ways teachers can connect to PTO

Race for Education:

- Doreen- looking for ways to put Race donations online, but still wants to send out paper. Thinking about where we will be on spectrum between online and paper.
- Jessica- Suggests making letter more personalized and specific. Suggests teacher can make copies and keep track of labels for each student. PTO can copy, mail, and collect funds.
- Chris- we should get rid of barriers on paypal to make it as easy to use as possible

Calendar:

Back to School Night/ Orientation- Thursday, August 29th, 5:30- 7:00

- Wanting to make it more scheduled
 - 5:30-6:00- “family social time” outside of the building, tables set up to find out who assigned teacher is, PTO time outside
 - 2 orientation shifts- 6:00-6:30, 6:30-7:00 orientation in classrooms
 - Make less open house and more orientation

More items:

- Meetings-
 - Melissa- suggests some sort of coordination between elementary and middle school PTOs
 - Jessica- suggests middle school PTO invite 4th grade parents to their meetings at the end of the year, suggests not coordinating a lot because they are different buildings, different admins, etc.
 - First Tuesday of every month will be PTO meeting except September, which will be September 10th. Meetings will be at 6:30 p.m. Staff connections will be at 6:00 p.m.
- Beef-A-Roo Night- One in September, one in February. Need to set them up. “Spirit Night at Beef-A-Roo.”
- Turkey Bingo- November
- Love You a Whole Bunch Donut Breakfast
- Parent-Teacher Conference lunches
- Race for Education- October 18th?
- Book Fair- October 14-18th
- P/T Conferences- October 10th & 15th
- Monster Mash- Friday, October 25th
 - More food trucks
- Night at the Museum- Doreen suggests every other year. Other suggestions included game night or movie night. January 24th Family Night- placeholder
- No summer learning party, grade specific fall party instead

Meeting Adjourned at 10:36