

**Marshall Elementary PTO  
Meeting Minutes  
March 5, 2019**

**Marshall Elementary School Library  
Marshall Elementary School 4704 N. Rockton Ave., Rockford, IL 61103**

**1. Call to Order**

- Introductions/role call: 6:34 p.m.
  - Present: Lisa Rylatt, Doreen Pierce, Julia Kindler, Emily Muserallo, Jessica Powell, Liz Goble, Sarah Grisanzio, Shannon Bennett, Sara Alesandrini, Chris Alesandrini, Suzanne Shelain, Monica Benolkin and Morayma Da Silva.
- Review, approval of January meeting minutes (no February meeting due to weather):  
Julia Kindler moved to approve, and Suzanne Shelain 2nd

**Co-President's Report (Liz Goble and Lisa Rylatt)**

- Nomination for Sara and Chris to be Co-treasurers for the remainder of the 2018/2019 school year and full 2019/2020 school year.
  - Lisa motioned to approve and Liz 2nd. Approved by those present.
- Motion moved to suspend any further corrections of bylaw discrepancies. Necessary to make a smooth transition for the 2019/2020 school year.
  - Doreen motioned to approve and Lisa 2nd. Approved by those present.
- Night at the Museum
  - 69 families present
  - PTO had to pay an extra \$115 due to low attendance (most likely due to poor weather conditions).
- Love You a 'Hole' Bunch
  - 40 dozen donuts purchased. Only 16 left at the end of the event.
  - \$1,024.09 in donations collected. All money from the event is going to K-Kids for ping-pong tables!
- Beef-A-Roo Night
  - March 13 4:30-7:30 Lexus Dr.
  - no flyer needed to donate
- Bookfair
  - April 8-12
  - Follett Book Fair instead of Scholastic
- Talent Show
  - April 11
  - will now be called "Spring Open House"

**Co-Vice President's Report (Doreen Pierce)**

- Conference Lunches

-Kudos to Emily for making it happen despite several rescheduled conferences!  
-Overbudget due to the fact that we had to pay for 3rd lunch because of rescheduling.

- By-laws discrepancies is slowly being adjusted
  - looking for more feedback from parents.
- Nomination slate needs to be prepared for 2019/2020 school year. Any parents interested please contact Doreen.
  - MAJOR NEED: 2 Co-VP's, 2 Secretaries

#### **Treasurer's Report: (Liz Goble):**

- Bank Balance: \$36,477.00
- Making good money for spirit wear. We earn 25% of online orders.
- Spirit Wear representative needed for 2019/2020 school year
- Staff Grants
  - Ann Reali \$241.31 to get books that go along with the Integrated Literacy Initiative
    - motioned by Lisa to approve and Chris 2nds. Approved by those present.
- Armellani, Worley, Olson \$817.00 to attend professional development on Google Classroom. April 29th
  - motioned by Lisa to approve and Morayma 2nd
  - All approved (with a contingency that teachers make a presentation to parents at PTO meeting)
- Giving Tuesday report by Suzanne Shelain
  - \$9.81 (Amazon Smile)
  - \$165.00 race post \$390.00 (Facebook)
  - (Names on bank statement do not match facebook page. Due to this fact the funds cannot be released because of the discrepancies. Suzanne is working on changing name to match bank statement)
  - \$30 (Network for Good)
- Every Day Fundraising by Shannon Bennett
  - Box Tops for March 1 \$205.90
  - (Johnson and Davidson's class collected the most and earned a pajama/popcorn party.
  - Prarie Farms \$50.00
- Audit Needed
  - a cost will be necessary to have this done.

#### **Secretary (Sarah Grisanzio): No Report**

#### **Principal's Report (Jessica Powell):**

- IAR (New PARCC) April 15-26th for 3rd and 4th graders.
- Teacher's attending several workshops
- Teachers w/ Mrs Taraff are working on a Summer STREAM camp.
  - would involve partnership with Burpee
  - all grant funded

- 1st thru 5th grade ~limited to 30 per grade level
- August
  - Implementing a back-to-school day in order to meet teacher and staff.

### **Discussion At Large**

- Liz is intrested in seminars for social/emotional health webinars for parents.
- Liz mentioned that Mrs. Churchville requested for bags to go on back of student chairs. She recommends that the PTO pays for these bags for any teacher who would want them for their classroom.
- Mrs Powell also requests for PTO to include lunch bins
  - Motioned to approve canvas bags and mobile lunch bins is approved up to \$4,500.
  - Doreen motioned to approve and Julia 2nds. Approved by all present.

### **2. Adjournment 7:46 pm.**

**-Lisa moved to adjourn and Mrs Powell 2nds**